



MEMORANDUM OF UNDERSTANDING

between



**AUSTRALIAN CATHOLIC UNIVERSITY
(ACU)**

and

**ST JOHN OF GOD BURWOOD HOSPITAL
(SJOG BURWOOD)**

In completing this Memorandum of Understanding, refer to the Guidelines and Procedures for Faculties and Student Administration Sections for the development, implementation and ongoing processes related to sponsorship arrangements, <http://www.acu.edu.au/295403> referred to in this Memorandum of Understanding as *The Guidelines*. This document outlines administrative options under which sponsorship (third-party) arrangements may be structured.

1. PARTIES

This Memorandum of Understanding is between:

Australian Catholic University Limited (ACN 050 192 660), a Company limited by guarantee under the Companies (Victoria) Code
40 Edward Street, North Sydney NSW 2060
and

St John of God Hospital, Burwood, 13 Grantham Street, Burwood New South Wales 2134

2. PURPOSE

The purpose of this Memorandum of Understanding is to define, facilitate and oversee the research projects conducted by ACU students at the Outpatient Unit of the St John of God Burwood Hospital.

3. AGREEMENT

This Memorandum of Understanding constitutes an agreement between Australian Catholic University and St John of God Hospital, Burwood in respect of the arrangements for the completion of a research project, conducted by ACU students in 2016- 2018, as a part of their Master of Clinical Psychology program.

4. TERM

This memorandum will be effective from the date that the authorised representatives of both parties have affixed their signatures to it. It shall stay in effect until 31/12/2018.

5. VARIATION OR TERMINATION

This Memorandum of Understanding may be subject to revision and modification and/or it may be terminated, due to unforeseen circumstances, at any time throughout the term of the agreement. In such circumstances the party advising the termination must do so at least six months in advance of the proposed termination date.

6. AUTHORISATION

This Memorandum of Understanding constitutes the entire agreement and understanding between the parties as to its subject matter and it supersedes all prior arrangements, agreements, understandings and negotiations between the parties whether written or oral.

The memorandum is a statement of understanding and is not intended to create binding or legal obligations on either party.

7. ADMINISTRATION

A copy of the signed Memorandum of Understanding, and of any document varying or terminating it, must be provided to the Organisation, the relevant Faculty Executive Dean, the relevant Head of School, the Assistant Academic Registrar (Administrative Services) and the Office of Academic Partnerships.

8. DESCRIPTION OF THE RESEARCH PROJECT

Detailed description of the proposed research project is included in the attached Proposal.

9. RESPONSIBILITIES

- St John of God Hospital staff will be responsible for advertising and recruiting participants for this research study, by distributing the information packages prepared by ACU student
- ACU student will be responsible for collecting, analysing and storing primary data during the conduct of the research
- ACU supervisor will be responsible for retaining data, once the research is completed.

10. PUBLICATION RIGHTS

(This refers to all matters concerning the publications that may result from the work during and/or on completion of the thesis. It concerns authorship, author order, contribution to the research, contribution to the write-up of the article/book etc. For further reference see APS Code of Ethics.)

10.1 Outline the publication rights while student is on course.

ACU student will be first author in any publication directly resulting from their project .

The supervisor will be second author in any publication directly resulting from their project .

The external party clinical staff will be third author in any publication directly resulting from the project.

10.2 Outline the publication rights upon student leaving the University

The student will be the first author in the paper if she is involved with the publication process otherwise, the supervisor will take over first authorship.

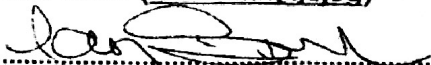
The student will be listed as the first author in the paper if she is involved with the publication process otherwise, the supervisor will take over first authorship.

The external party clinical staff will be second author in any publication directly resulting from the project, if he/she is involved within the publication process.

Signed for and on behalf of St John of God

Name and Designation

Dr Ian Smith, Clinical Staff (ian.smith@sjog)

Signature: 

Date: 30/11/2016

Name and Designation

Name:

Signature:

Date:

Signed for and on behalf of Australian Catholic University

Sally Blair, ACU Student / MPCLIN Candidate (sally.blair@myacu.edu.au)

Signature: 

Date: 1/12/16

Ewa Geba, Senior Lecturer / Supervisor, ACU School of Psychology (ewa.geba@acu.au)

Signature: 

Date: 30/11/16

Name and Designation

<Name>

Australian Catholic University

Signature:

Date: